



Kay Ivey
Governor

**State of Alabama
Department of Human Resources**

S. Gordon Persons Building
50 Ripley Street
P. O. Box 304000
Montgomery, Alabama 36130-4000
(334) 242-1310

www.dhr.alabama.gov



Nancy T. Buckner
Commissioner

June 29, 2018

Ms. Shalonda Cawthon, Program Manager
Region IV - Administration for Children and Families
61 Forsyth Street, SW
Atlanta, GA 30303-8909

Dear Ms. Cawthon:

Attached please find Alabama's **2019 Annual Progress and Services Report**, along with other required reports and documents. Please note that Alabama is requesting an extension to August 15, 2018, in order to meet the required provisions of the Families First Prevention Services Act.

If there are any questions and/or if further information/clarification is needed, please contact Jan Casteel, Director, and/or Larry Dean, Office of Federal Coordination and Reporting, in the Family Services Division. They can both be reached at (334) 242-9500.

We appreciate the assistance and support that you and your staff have again provided this year in the compiling of this report.

Respectfully Yours,

Nancy T. Buckner
Commissioner

Cc: Donna Dummett
Karen H. Smith
Gina Simpson
Jan Casteel
Eric Graves
Jim Loop
Larry Dean
NTB: ld

DEPARTMENT OF HEALTH & HUMAN SERVICES ADMINISTRATION FOR CHILDREN AND FAMILIES Administration on Children, Youth and Families 330 C Street, S.W. Washington, D.C. 20201

October 18, 2018
Nancy T. Buckner
Commissioner
Alabama Department of Human Resources
Gordon Persons Building
51 Ripley Street
Montgomery, Alabama 36130-4000

Dear Commissioner Buckner:

Thank you for submitting Alabama's Annual Progress and Services Report (APSR), including the annual report on the use of funds under the Child Abuse Prevention and Treatment Act, and the CFS-101 forms requesting funding for fiscal year (FY) 2019 to address the following programs:

- ☐ Title IV-B, subpart 1 (Stephanie Tubbs Jones Child Welfare Services) of the Social Security Act (the Act);
- ☐ Title IV-B, subpart 2 (Promoting Safe and Stable Families Program and Monthly Caseworker Visit Grant) of the Act;
- ☐ Child Abuse Prevention and Treatment Act (CAPTA) State Grant;
- ☐ Chafee Foster Care Program for Successful Transition to Adulthood (Chafee Program); and
- ☐ Education and Training Vouchers (ETV) Program.

These programs provide important funding to help state child welfare agencies ensure safety, permanency, and well-being for children, youth and their families. The APSR facilitates continued assessment, development, and implementation of a comprehensive continuum of services for children and families. It provides an opportunity to integrate more fully each state's strategic planning around the use of federal funds with its work relating to the Child and Family Services Reviews and continuous program improvement activities.

Approval

The Children's Bureau (CB) has reviewed your APSR for FY 2019 and the annual report on the use of CAPTA funds and finds them to be in compliance with applicable federal statutory and regulatory requirements. Therefore, we approve FY 2019 funding under the title IV-B, subpart 1; title IV-B, subpart 2; CAPTA; Chafee; and ETV programs. Page 2 – Commissioner Buckner

Counter-signed copies of the CFS-101 forms are enclosed for your records. The Children's Bureau may ask for a revised CFS-101, Part I, should the final allotment for any of the approved programs be more than that requested in the Annual Budget Request.

The Administration for Children and Families' Office of Grants Management (OGM) will issue a grant notification award letter with pertinent grant information. Please note that OGM requires grantees to submit additional financial reports, using the form SF-425, at the close of the expenditure period according to the terms and conditions of the award.

Training Plan

This approval for the FY 2019 funding for title IV-B, subpart 1; title IV-B, subpart 2; CAPTA; Chafee; and ETV programs does not release the state from ensuring that training costs included in the training plan and charged to title IV-E of the Act comply with the requirements at 45 CFR 1356.60(b) and (c) and 45 CFR 235.63 through 235.66(a), including properly allocating costs to all benefiting programs in accordance with the state's approved cost allocation plan.

Additional Information Required

Pursuant to Section 424(f) of the Act, states are required to collect and report on caseworker visits with children in foster care. The FY 2018 caseworker visit data must be submitted to the Regional Office by December 17, 2018. States that wish to use a sampling methodology to obtain the required data must obtain prior approval from the Regional Office.

The CB looks forward to working with you and your staff. Should you have any questions or concerns, please contact Shalonda Cawthon, Child Welfare Regional Program Manager in Region 4, at 404-562-2242 or by e-mail shalonda.cawthon@acf.hhs.gov. You also may contact Donna Dummett, Child and Family Program Specialist, at 404-562-2826 or by e-mail donna.dummett@acf.hhs.gov.

Sincerely,

Jerry Milner

Associate Commissioner

Children's Bureau

Enclosure(s)

cc: Gail Collins, Director; CB, Division of Program Implementation; Washington, DC

Shalonda Cawthon, Child Welfare Regional Program Manager; CB, Region 4; Atlanta, GA

Donna Dummett, Child and Family Program Specialist; CB, Region 4; Atlanta, GA

Alabama Department of Human Resources

FY 2016 Payment Limitation Information, Title IV-B, Subpart 1

Request for Financial information comparing the total amount the State expended of Title IV-B, Subpart 1 funds for foster care maintenance payments, adoption assistance and child day care related to employment or training for employment in FY 2016 against Federal allotments made under title IV-B in 2005 (see ACYF-CB-PI-03-07).

Alabama Federal allotment for IV-B payments per 2005 are: \$1,172,618

Alabama expended Title IV-B, subpart 1 funds for:

110003	2223	TOTAL FOR ACTIVITY 2227 ACFC	/0905	\$ 6,876,078.29
110003	2223	TOTAL FOR ACTIVITY 2227 ACFC	/0905	\$ (579,856.41)
Total Aid to Children in Foster Care paid in FY2016				<u>\$ 6,296,221.88</u>

110003	2233	DHR FAMILY & CHILDREN SERVICES	/0093	\$ 10,376,015.96
110003	2233	DHR FAMILY & CHILDREN SERVICES	/0093	\$ -
Total Adoption assistance subsidy paid in FY2016				<u>\$ 10,376,015.96</u>

Total State Foster Care and Adoption Assistance paid for FY 2016 \$ 16,672,237.84

Alabama Federal allotment for IV-B, subpart 1, payments in FY 2016	\$1,172,618
State funds used to match Federal allotment for payments in FY 2016	\$390,873

BASE YEAR DATA

Total payments made for assistance in FY 2005	<u>\$ 13,170,324.59</u>
Alabama Federal allotment for IV-B, subpart 1, payments in FY 2005	\$1,172,618
State funds used to match Federal allotment for payments in FY 2005	\$390,873

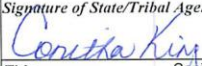
CFS-101, PART III: Annual Expenditures for Title IV-B, Subparts 1 and 2, Chafee Foster Care Independence and Education And Training Voucher
Reporting For Federal Fiscal Year 2016 Grants: October 1, 2015 through September 30, 2017

1. Name of State or Indian Tribal Organization: ALABAMA		2. EIN: 63-600000619-A6	3. Address: DEPARTMENT OF HUMAN RESOURCES 50 N. RIPLEY STREET, MONTGOMERY, ALABAMA, 36130			
4. Submission Type: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> REVISION						
Description of Funds	(A) Estimated Expenditures for FFY 16 Grants	(B) Actual Expenditures for FFY 16 Grants	(C) Number Individuals served	(D) Number Families served	(E) Population served	(F) Geographic area served
5. Total title IV-B, subpart 1 (CWS) funds	\$ 4,680,456	\$ 4,680,456	41861	27209	Protection from Abuse and Neglect	Statewide/reservations
a) Administrative Costs (not to exceed 10% of CWS allotment)	\$ 468,045	\$ -	No Data	No Data	No Data	No Data
6. Total title IV-B, subpart 2 (PSSF) funds Tribes enter amounts for Estimated and Actuals, or complete 6a-f.	\$ -	\$ -	18970	N/A	Familits & children at imminent risk	Statewide/reservations
a) Family Preservation Services	\$ 1,285,931	\$ 1,539,488	No Data	No Data	No Data	No Data
b) Family Support Services	\$ 1,565,482	\$ 1,352,303	No Data	No Data	No Data	No Data
c) Time-Limited Family Reunification Services	\$ 1,341,841	\$ 1,587,965	No Data	No Data	No Data	No Data
d) Adoption Promotion and Support Services	\$ 1,354,157	\$ 1,123,565	No Data	No Data	No Data	No Data

e) Other Service Related Activities (e.g. planning)	\$ -	\$ -	No Data			
f) Administrative Costs (FOR STATES: not to exceed 10% of PSSF allotment)	\$ 55,910	\$ -	No Data			
g) Total title IV-B, subpart 2 funds NO ENTRY: This line displays the sum of lines a-f.	\$ 5,603,321	\$ 5,603,321				
7. Total Monthly Caseworker Visit funds (STATES ONLY)	\$ 352,955	\$ 366,851	No Data			
a) Administrative Costs (not to exceed 10% of MCV allotment)	\$ -	\$ -	No Data			
8. Total Chafee Foster Care Independence Program (CFCIP) funds	\$ 1,485,912	\$ 1,441,038	No Data			
a) Indicate the amount of allotment spent on room and board for eligible youth (not to exceed 30% of CFCIP allotment)	\$ 300,000	\$ -	-	-	Eligible Youth	N/A
9. Total Education and Training Voucher (ETV) funds	\$ 480,143	\$ 472,187	192	N/A	Eligible Youth	Statewide/reservations
10. Certification by State Agency or Indian Tribal Organization: The State agency or Indian Tribal Organization agrees that expenditures were made in accordance with the Child and Family Services Plan, which was jointly developed with, and approved by, the Children's Bureau.						
Signature of State/Tribal Agency Official		Signature of Federal Children's Bureau Official				
Title	Date	Title			Date	
Conitha King, Director, Finance Division, AL DHR	June 29, 2018					

**CFS-101, Part I: Annual Budget Request for Title IV-B, Subpart 1 & 2 Funds, CAPTA, CFCIP, and ETV and
Reallotment for Current Federal Fiscal Year Funding**

For Federal Fiscal Year 2019: October 1, 2018 through September 30, 2019

1. Name of State or Indian Tribal Organization: ALABAMA		2. EIN: 63-600000619-A6	
3. Address: (insert mailing address for grant award notices in the two rows below) DEPARTMENT OF HUMAN RESOURCES 50 N. RIPLEY STREET, MONTGOMERY, ALABAMA, 36130 a) Email address for grant award notices: beth.dykes@dhr.alabama.gov		4. Submission Type: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> REALLOTMENT <input type="checkbox"/> REVISION	
REQUEST FOR FUNDING for FFY 2019: Hardcode all numbers; no formulas or linked cells.			
5. Requested title IV-B Subpart 1, Child Welfare Services (CWS) funds:			\$5,096,100
a) Total administrative costs (not to exceed 10% of the CWS request)		OK	\$509,610
6. Requested title IV-B Subpart 2, Promoting Safe and Stable Families (PSSF) funds and estimated expenditures:		% of Total	
a) Family Preservation Services		25%	\$6,287,100
b) Family Support Services		25%	\$1,571,775
c) Time-Limited Family Reunification Services		23%	\$1,571,775
d) Adoption Promotion and Support Services		23%	\$1,460,000
e) Other Service Related Activities (e.g. planning)		25%	\$1,560,000
f) Administrative costs (APPLICABLE TO STATES ONLY: not to exceed 10% of the PSSF request)		0%	\$23,550
g) Total itemized request for title IV-B Subpart 2 funds: <i>NO ENTRY: Displays the sum of lines 6a-6f.</i>		1.6%	\$100,000
7. Requested Monthly Caseworker Visit (MCV) funds: (For STATES ONLY)			\$386,480
a) Total administrative costs (FOR STATES ONLY: not to exceed 10% of MCV request)		OK	\$0
8. Requested Child Abuse Prevention and Treatment Act (CAPTA) State Grant: (STATES ONLY)			\$420,423
9. Requested Chafee Foster Care Independence Program (CFCIP) funds:			\$1,624,050
a) Indicate the amount to be spent on room and board for eligible youth (not to exceed 30% of CFCIP request).		OK	\$400,000
10. Requested Education and Training Voucher (ETV) funds:			\$512,000
REALLOTMENT:			
<i>Complete this section for adjustments to current year (FFY 2018) awarded funding levels.</i>			
11. Identification of Surplus for Reallotment:			
a) Indicate the amount of the State's/Tribe's FFY18 allotment that will not be utilized for the following programs:			
CWS	PSSF	MCV (States only)	CFCIP Program ETV Program
\$0	\$0	\$0	\$0 \$0
12. Request for additional funds in the current fiscal year, should they become available for re-allotment:			
CWS	PSSF	MCV (States only)	CFCIP Program ETV Program
\$50,000	\$50,000	\$0	\$50,000 \$50,000
13. Certification by State Agency and/or Indian Tribal Organization:			
The State agency or Indian Tribal Organization submits the above estimates and request for funds under title IV-B, subpart 1 and/or 2, of the Social Security Act, CAPTA State Grant, CFCIP and ETV programs, and agrees that expenditures will be made in accordance with the Child and Family Services Plan, which has been jointly developed with, and approved by, the Children's Bureau.			
Signature of State/Tribal Agency Official 		Signature of Federal Children's Bureau Official	
Title Conitha King, Director, Finance Division		Title	
Date June 29, 2018		Date	

CFS-101 Part II: Annual Estimated Expenditure Summary of Child and Family Services

Name of State or Indian Tribal Organization: ALABAMA

For FFY 2019: OCTOBER 1, 2018 TO SEPTEMBER 30, 2019

SERVICES/ACTIVITIES	(A) IV-B Subpart I- CWS	(B) IV-B Subpart II- PSSF	(C) IV-B Subpart II- MCV	(D) CAPTA	(E) CFICP	(F) ETV	(G) TITLE IV-E *	(H) STATE, LOCAL & DONATED FUNDS	(I) Number Individuals To Be Served	(J) Number Families To Be Served	(K) Population To Be Served	(L) Geog. Area To Be Served
1.) PROTECTIVE SERVICES	\$ 3,413,872			\$ 370,423			\$ -	\$ 32,032,806	95554	46671	Child or missing child protection, protection & remedy	Statewide/Population
2.) CRISIS INTERVENTION (FAMILY PRESERVATION)		\$ 1,571,775		\$ -			\$ 100,000	\$ 759,588	1375	-	Families in crisis	Statewide/Population
3.) PREVENTION & SUPPORT SERVICES (FAMILY SUPPORT)	\$ -	\$ 1,571,775		\$ 50,000			\$ -	\$ 929,386	25000	-	Children & families, at risk children & other eligible clients	12 Counties in which agency is located
4.) TIME-LIMITED FAMILY REUNIFICATION SERVICES	\$ -	\$ 1,480,000		\$ -			\$ -	\$ 886,667	1500	N/A	Families with children returning home following placement	Statewide/Population
5.) ADOPTION PROMOTION AND SUPPORT SERVICES	\$ -	\$ 1,560,000					\$ -	\$ 756,195	175	N/A	Foster Adoptive families & families requiring child placement	Statewide/Population
6.) OTHER SERVICE RELATED ACTIVITIES (e.g. planning)	\$ -	\$ 23,550					\$ -	\$ 7,850	N/A	N/A	All eligible children	Statewide/Population
7.) FOSTER CARE MAINTENANCE:												
(a) FOSTER FAMILY & RELATIVE FOSTER CARE	\$ 1,172,618						\$ 9,142,500	\$ 6,409,231	6414 a mo.	N/A	All Children in Foster Care	Statewide/Population
(b) GROUP/INST CARE	\$ -						\$ 915,634	\$ 36,794,629	585 a mo.	N/A	10000+ children in custodial care	Statewide/Population
8.) ADOPTION SUBSIDY PYMTS.	\$ -						\$ 13,000,000	\$ 13,042,026	4000 a mo.	N/A	All eligible children	Statewide/Population
9.) GUARDIANSHIP ASSISTANCE PAYMENTS	\$ -						\$ 812,000	\$ 321,437	205 a mo.	N/A	All eligible children	Statewide/Population
10.) INDEPENDENT LIVING SERVICES	\$ -				\$ 1,624,050		\$ -	\$ 1,244,808	1900	-	All eligible children in out-of- state care	Statewide/Population
11.) EDUCATION AND TRAINING VOUCHERS	\$ -				\$ -	\$ 512,000	\$ -	\$ 1,017,539	190	-	All eligible children	Statewide/Population
12.) ADMINISTRATIVE COSTS	\$ 509,610	\$ 100,000	\$ -				\$ 31,162,623	\$ 92,217,145				
13.) FOSTER PARENT RECRUITMENT & TRAINING	\$ -	\$ -		\$ -			\$ 100,000	\$ 214,190				
14.) ADOPTIVE PARENT RECRUITMENT & TRAINING	\$ -	\$ -		\$ -			\$ 367,605	\$ 636,437				
15.) CHILD CARE RELATED TO EMPLOYMENT/TRAINING	\$ -						\$ -	\$ 8,416,390	2619	-	All eligible children	Statewide
16.) STAFF & EXTERNAL PARTNERS TRAINING	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 750,645	\$ 1,250,215				
17.) CASEWORKER RETENTION, RECRUITMENT & TRAINING	\$ -	\$ -	\$ 386,480				\$ -	\$ 308,738				
18.) TOTAL	\$ 5,096,100	\$ 6,287,100	\$ 386,480	\$ 420,423	\$ 1,624,050	\$ 512,000	\$ 56,351,207	\$ 199,254,298				

19.) TOTALS FROM PART I \$5,096,100 \$6,287,100 \$386,480 \$420,423 \$1,624,050 \$512,000 -----


20.) Difference (Part I - Part II) \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 -----

(If there is an amount other than \$0.00 in Row 20, adjust amounts on either Part I or Part II. A red value means Part II exceeds request)

21.) Population data are included in the APSR/CFSP
narrative, rather than above in columns 1-1. ☐ YES
☒ NO


* Only states or tribes operating an approved title IV-E waiver demonstration may enter information for rows 1-6 in column (g),
indicating planned use of title IV-E funds for these purposes.

**CFS-101, PART III: Annual Expenditures for Title IV-B, Subparts 1 and 2, Chafee Foster Care Independence and Education And Training Voucher
Reporting For Federal Fiscal Year 2016 Grants: October 1, 2015 through September 30, 2017**

1. Name of State or Indian Tribal Organization: ALABAMA		2. EIN: 63-600000619-A6		3. Address: DEPARTMENT OF HUMAN RESOURCES 50 N. RIPLEY STREET, MONTGOMERY, ALABAMA, 36130		
4. Submission Type: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> REVISION						
Description of Funds	(A) Estimated Expenditures for FFY 16 Grants	(B) Actual Expenditures for FFY 16 Grants	(C) Number Individuals served	(D) Number Families served	(E) Population served	(F) Geographic area served
5. Total title IV-B, subpart 1 (CWS) funds	\$ 4,680,456	\$ 4,680,456	41861	27209	Proctorville, OH	Statewide
a) Administrative Costs (not to exceed 10% of CWS allotment)	\$ 468,045	\$ -				
6. Total title IV-B, subpart 2 (PSSF) funds Tribes enter amounts for Estimated and Actuals, or complete 6a-f.	\$ -	\$ -	18970	N/A	Families & children of immigrant	Statewide
a) Family Preservation Services	\$ 1,285,931	\$ 1,539,488				
b) Family Support Services	\$ 1,565,482	\$ 1,352,303				
c) Time-Limited Family Reunification Services	\$ 1,341,841	\$ 1,587,965				
d) Adoption Promotion and Support Services	\$ 1,354,157	\$ 1,123,565				
e) Other Service Related Activities (e.g. planning)	\$ -	\$ -				
f) Administrative Costs (FOR STATES: not to exceed 10% of PSSF allotment)	\$ 55,910	\$ -				
g) Total title IV-B, subpart 2 funds NO ENTRY: This line displays the sum of lines a-f.	\$ 5,603,321	\$ 5,603,321				
7. Total Monthly Caseworker Visit funds (STATES ONLY)	\$ 352,955	\$ 366,851				
a) Administrative Costs (not to exceed 10% of MCV allotment)	\$ -	\$ -				
8. Total Chafee Foster Care Independence Program (CFCIP) funds	\$ 1,485,912	\$ 1,441,038				
a) Indicate the amount of allotment spent on room and board for eligible youth (not to exceed 30% of CFCIP allotment)	\$ 300,000	\$ -	-	-	English Youth	NA
9. Total Education and Training Voucher (ETV) funds	\$ 480,143	\$ 472,187	152	N/A	English Youth	Statewide
10. Certification by State Agency or Indian Tribal Organization: The State agency or Indian Tribal Organization agrees that expenditures were made in accordance with the Child and Family Services Plan, which was jointly developed with, and approved by, the Children's Bureau.						
Signature of State/Tribal Agency Official 			Signature of Federal Children's Bureau Official			
Title Conitha King, Director, Finance Division, AL DHR	Date June 29, 2018	Title		Date		

**CFS-101, Part I: Annual Budget Request for Title IV-B, Subpart 1 & 2 Funds, CAPTA, CFCIP, and ETV and
Reallotment for Current Federal Fiscal Year Funding**

For Federal Fiscal Year 2019: October 1, 2018 through September 30, 2019

1. Name of State or Indian Tribal Organization: ALABAMA		2. EIN 63-600000619-A6	
3. Address: (insert mailing address for grant award notices in the two rows below) DEPARTMENT OF HUMAN RESOURCES 50 N. RIPLEY STREET, MONTGOMERY, ALABAMA, 36130 a) Email address for grant award notices: beth.dykes@dhr.alabama.gov		4. Submission Type: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> REALLOTMENT <input type="checkbox"/> REVISION	
REQUEST FOR FUNDING for FFY 2019: Hardcode all numbers; no formulas or linked cells.			
5. Requested title IV-B Subpart 1, Child Welfare Services (CWS) funds:			\$5,096,100
a) Total administrative costs (not to exceed 10% of the CWS request)		OR	\$509,610
6. Requested title IV-B Subpart 2, Promoting Safe and Stable Families (PSSF) funds and estimated expenditures:		% of Total	
a) Family Preservation Services		25%	\$1,571,775
b) Family Support Services		25%	\$1,571,775
c) Time-Limited Family Reunification Services		23%	\$1,460,000
d) Adoption Promotion and Support Services		25%	\$1,560,000
e) Other Service Related Activities (e.g. planning)		0%	\$23,550
f) Administrative costs (APPLICABLE TO STATES ONLY: not to exceed 10% of the PSSF request)		1.6%	\$100,000
g) Total itemized request for title IV-B Subpart 2 funds: NO ENTRY: Displays the sum of lines 6a-6f.		100%	\$6,287,100
7. Requested Monthly Caseworker Visit (MCV) funds: (For STATES ONLY)			\$386,480
a) Total administrative costs (FOR STATES ONLY: not to exceed 10% of MCV request)		OR	\$0
8. Requested Child Abuse Prevention and Treatment Act (CAPTA) State Grant: (STATES ONLY)			\$420,423
9. Requested Chafee Foster Care Independence Program (CFCIP) funds:			\$1,624,050
a) Indicate the amount to be spent on room and board for eligible youth (not to exceed 30% of CFCIP request).		OR	\$400,000
10. Requested Education and Training Voucher (ETV) funds:			\$512,000
REALLOTMENT:			
Complete this section for adjustments to current year (FFY 2018) awarded funding levels.			
11. Identification of Surplus for Reallotment:			
a) Indicate the amount of the State's/Tribe's FFY18 allotment that will not be utilized for the following programs:			
CWS	PSSF	MCV (States only)	CFCIP Program ETV Program
\$0	\$0	\$0	\$0 \$0
12. Request for additional funds in the current fiscal year, should they become available for re-allotment:			
CWS	PSSF	MCV (States only)	CFCIP Program ETV Program
-\$50,000	-\$50,000	\$0	-\$50,000 \$50,000
13. Certification by State Agency and/or Indian Tribal Organization: The State agency or Indian Tribal Organization submits the above estimates and request for funds under title IV-B, subpart 1 and/or 2, of the Social Security Act, CAPTA State Grant, CFCIP and ETV programs, and agrees that expenditures will be made in accordance with the Child and Family Services Plan, which has been jointly developed with, and approved by, the Children's Bureau.			
Signature of State/Tribal Agency Official 		Signature of Federal Children's Bureau Official Joseph Book for Jerry Milner	
Title Conitha King, Director, Finance Division		Title	
Date June 29, 2018		Date 10/18/2018	

CFS-101 Part II: Annual Estimated Expenditure Summary of Child and Family Services

Name of State or Indian Tribal Organization: ALABAMA

For FFY 2019: OCTOBER 1, 2018 TO SEPTEMBER 30, 2019

SERVICES/ACTIVITIES	(A) IV-B Subpart I- CWS	(B) IV-B Subpart II- PSSF	(C) IV-B Subpart II- MCV	(D) CAPTA	(E) CFCIP	(F) ETV	(G) TITLE IV-E *	(H) STATE, LOCAL, & DONATED FUNDS	(I) Number Individuals To Be Served	(J) Number Families To Be Served	(K) Population To Be Served	(L) Geog. Area To Be Served
1.) PROTECTIVE SERVICES	\$ 3,413,872			\$ 370,423			\$ -	\$ 32,032,806	55854	46671	Children having abuse prevention, protection & remedy	Statewide/Reservation
2.) CRISIS INTERVENTION (FAMILY PRESERVATION)		\$ 1,571,775		\$ -			\$ 100,000	\$ 799,588	1375	-	Families in crisis	Statewide/Reservation
3.) PREVENTION & SUPPORT SERVICES (FAMILY SUPPORT)	\$ -	\$ 1,571,775		\$ 50,000			\$ -	\$ 929,386	25000	-	Children & families, abuse children & other eligible clients	12 Counties in which agency is located
4.) TIME-LIMITED FAMILY REUNIFICATION SERVICES	\$ -	\$ 1,460,000		\$ -			\$ -	\$ 886,667	1500	N/A	Families with children returning home following placement	Statewide/Reservation
5.) ADOPTION PROMOTION AND SUPPORT SERVICES	\$ -	\$ 1,560,000					\$ -	\$ 756,195	175	N/A	Post-Adoption families & families requiring adoption facilitation	Statewide/Reservation
6.) OTHER SERVICE RELATED ACTIVITIES (e.g. planning)	\$ -	\$ 23,550					\$ -	\$ 7,850	N/A	N/A	All eligible children	Statewide/Reservation
7.) FOSTER CARE MAINTENANCE: (a) FOSTER FAMILY & RELATIVE FOSTER CARE	\$ 1,172,618						\$ 9,142,500	\$ 8,409,231	6414 a mo.	N/A	All Children in Foster Care	Statewide/Reservation
(b) GROUP/INST CARE	\$ -						\$ 915,834	\$ 36,764,629	585 a mo.	N/A	Foster care children in contracted care	Statewide/Reservation
8.) ADOPTION SUBSIDY PYMTS.	\$ -						\$ 13,000,000	\$ 13,042,026	4000 a mo.	N/A	All eligible children	Statewide/Reservation
9.) GUARDIANSHIP ASSISTANCE PAYMENTS	\$ -						\$ 812,000	\$ 321,437	205 a mo.	N/A	All eligible children	Statewide/Reservation
10.) INDEPENDENT LIVING SERVICES	\$ -				\$ 1,624,050		\$ -	\$ 1,244,808	1900	-	All eligible children in Foster Care	Statewide/Reservation
11.) EDUCATION AND TRAINING VOUCHERS	\$ -				\$ -	\$ 512,000	\$ -	\$ 1,017,539	190	-	All eligible children	Statewide/Reservation
12.) ADMINISTRATIVE COSTS	\$ 509,610	\$ 100,000	\$ -				\$ 31,162,623	\$ 92,217,146				
13.) FOSTER PARENT RECRUITMENT & TRAINING	\$ -	\$ -		\$ -			\$ 100,000	\$ 214,190				
14.) ADOPTIVE PARENT RECRUITMENT & TRAINING	\$ -	\$ -		\$ -			\$ 367,605	\$ 635,437				
15.) CHILD CARE RELATED TO EMPLOYMENT/TRAINING	\$ -						\$ -	\$ 8,416,390	2519	-	All eligible children	Statewide
16.) STAFF & EXTERNAL PARTNERS TRAINING	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 750,645	\$ 1,250,215				
17.) CASEWORKER RETENTION, RECRUITMENT & TRAINING	\$ -	\$ -	\$ 386,480				\$ -	\$ 308,758				
18.) TOTAL	\$ 5,096,100	\$ 6,287,100	\$ 386,480	\$ 420,423	\$ 1,624,050	\$ 512,000	\$ 98,351,207	\$ 199,254,296				

19.) TOTALS FROM PART I

\$5,096,100 \$6,287,100 \$386,480 \$420,423 \$1,624,050 \$512,000

20.) Difference (Part I - Part II)

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00


(If there is an amount other than \$0.00 in Row 20, adjust amounts on either Part I or Part II. A red value means Part II exceeds request)

21.) Population data are included in the APSR/CFSF
narrative, rather than above in columns I - L.

☐ YES
☒ NO

* Only states or tribes operating an approved title IV-E waiver demonstration may enter information for rows 1-6 in column (g),
indicating planned use of title IV-E funds for these purposes.

**CFS-101, PART III: Annual Expenditures for Title IV-B, Subparts 1 and 2, Chafee Foster Care Independence and Education And Training Voucher
Reporting For Federal Fiscal Year 2016 Grants: October 1, 2015 through September 30, 2017**

1. Name of State or Indian Tribal Organization: ALABAMA		2. EIN: 63-600000619-A6		3. Address: DEPARTMENT OF HUMAN RESOURCES 50 N. RIPLEY STREET, MONTGOMERY, ALABAMA, 36130		
4. Submission Type: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> REVISION						
Description of Funds	(A) Estimated Expenditures for FFY 16 Grants	(B) Actual Expenditures for FFY 16 Grants	(C) Number Individuals served	(D) Number Families served	(E) Population served	(F) Geographic area served
5. Total title IV-B, subpart 1 (CWS) funds	\$ 4,680,456	\$ 4,680,456	41861	27209	Protection from Abuse and Neglect	Statewide/territories
a) Administrative Costs (not to exceed 10% of CWS allotment)	\$ 468,045	\$ -				
6. Total title IV-B, subpart 2 (PSSF) funds						
Tribes enter amounts for Estimated and Actuals, or complete 6a-f.	\$ -	\$ -	18970	N/A	Families & children at imminent risk	Statewide/territories
a) Family Preservation Services	\$ 1,285,931	\$ 1,539,488				
b) Family Support Services	\$ 1,565,482	\$ 1,352,303				
c) Time-Limited Family Reunification Services	\$ 1,341,841	\$ 1,587,965				
d) Adoption Promotion and Support Services	\$ 1,354,157	\$ 1,123,565				
e) Other Service Related Activities (e.g. planning)	\$ -	\$ -				
f) Administrative Costs (FOR STATES: not to exceed 10% of PSSF allotment)	\$ 55,910	\$ -				
g) Total title IV-B, subpart 2 funds						
NO ENTRY: This line displays the sum of lines a-f.	\$ 5,603,321	\$ 5,603,321				
7. Total Monthly Caseworker Visit funds (STATES ONLY)	\$ 352,955	\$ 366,851				
a) Administrative Costs (not to exceed 10% of MCV allotment)	\$ -	\$ -				
8. Total Chafee Foster Care Independence Program (CFCIP) funds	\$ 1,485,912	\$ 1,441,038				
a) Indicate the amount of allotment spent on room and board for eligible youth (not to exceed 30% of CFCIP allotment)	\$ 300,000	\$ -	-	-	Eligible Youth	NA
9. Total Education and Training Voucher (ETV) funds	\$ 480,143	\$ 472,187	192	N/A	Eligible Youth	Statewide/territories
10. Certification by State Agency or Indian Tribal Organization: The State agency or Indian Tribal Organization agrees that expenditures were made in accordance with the Child and Family Services Plan, which was jointly developed with, and approved by, the Children's Bureau.						
Signature of State/Tribal Agency Official 			Signature of Federal Children's Bureau Official Joseph Boock for Jerry Milner			
Title Conitha King, Director, Finance Division, AL DHR			Title		Date 10/18/2018	
Date June 29, 2018						

State of Alabama
Personnel Department
64 North Union Street
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Montgomery, AL 36130-4100
Phone: (334) 242-3389
Fax: (334) 242-1110
www.personnel.alabama.gov

Continuous Announcement

SENIOR SOCIAL WORKER - 50221

Salary: \$35,589.60 – \$53,995.20
Revised Date: December 12, 2012

JOB INFORMATION

The Senior Social Worker is a permanent full-time position used by various agencies throughout the state. This is advanced professional service social work. Employees in this class develop a social service plan for a difficult and complex select caseload in child protective services, adult protective services, child and adult foster care and/or adoptions; investigate complex abuse and neglect cases; provide immediate crisis intervention; assess need and delivery of services; arrange for clinical services; and/or plan for nursing home care.

MINIMUM REQUIREMENTS

- Master's degree in Social Work from a social work program accredited by the Council on Social Work Education.
- Eligibility for Licensure as issued by the Alabama Board of Social Work Examiners

ADDITIONAL REQUIREMENTS

- Licensure must be obtained within the probationary period in order to obtain permanent employment.
- Applicants must complete and submit with their applications the willingness questionnaire on the reverse side of this announcement. **Applications without the willingness questionnaire will not be accepted.**
- Applicants must have available, suitable transportation.
- Per Alabama Act Number 2000-775, beginning November 1, 2000, persons who apply for child welfare jobs will be subjected to a criminal background investigation prior to employment with the Department of Human Resources.

NOTE

- Applicants may apply for this position during their last semester of college; however, applicants will be required to submit documentation verifying completion of the Master's degree to the hiring agency prior to beginning work.

BENEFITS

- | | |
|--|--|
| • Low-Cost Health/Dental Insurance (Single Coverage) | • Optional Family Coverage (Health/Dental) |
| • Accrue Thirteen Annual Leave Days per Year | • Accrue Thirteen Sick Days per Year |
| • Thirteen Paid Holidays per Year | • Retirement Plan |
| • Flexible Employee Benefit Plans | • Optional Deferred Compensation Plans |

EXAMINATION

- **Open-Competitive** to all applicants
- Evaluation of **Training and Experience** as shown on application

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice.*

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

Please refer to the State Personnel Department web site or call us at (334) 242-3389 for complete information on our policy for accepting post-secondary and advance degrees.

Revised

Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.

WILLINGNESS QUESTIONNAIRE FOR SENIOR SOCIAL WORKER (50221)

Are you willing and able to:

1. Work in situations where children or adults are deprived of basic living needs (ie food, shelter, education, medical services, clothing etc.)? Yes ☐ No ☐
2. Remove children from current living situations for placement in foster care against the wishes of the parents or legal guardians? Yes ☐ No ☐
3. View graphic physical abuse of children or adults? Yes ☐ No ☐
4. Work in high crime areas, sometimes alone? Yes ☐ No ☐
5. Use your personal vehicle to transport clients, children, supplies, or conduct visits? Yes ☐ No ☐
6. Work with persons who are substance abusers? (alcohol and drugs) Yes ☐ No ☐
7. Work in low income housing projects sometimes alone? Yes ☐ No ☐
8. Occasionally work nights and weekends? Yes ☐ No ☐
9. Take verbal abuse without retaliating physically or verbally? Yes ☐ No ☐
10. Visually observe children, clients, or adults for physical signs of deprivation (ie clothing, hygiene, extreme weight loss, etc)? Yes ☐ No ☐
11. Handle large case loads? Yes ☐ No ☐
12. Maintain strict confidentiality of all information to which you have access? Yes ☐ No ☐
13. Serve as a witness in court proceedings? Yes ☐ No ☐
14. Maintain very detailed case notes? Yes ☐ No ☐
15. Work in highly emotional situations and maintain composure? Yes ☐ No ☐
16. Handle a large volume of paperwork? Yes ☐ No ☐
17. Handle the pressure of meeting deadlines? Yes ☐ No ☐

Signature: _____ **Social Security Number:** _____

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Continuous Announcement

SOCIAL SERVICE CASEWORKER - 50246

Salary: \$29,954.40 – \$47,757.60
Announcement Date: April 15, 2009
Revised Date: December 12, 2012

JOB INFORMATION

The Social Service Caseworker is a permanent full-time position used by various agencies throughout the state. This is service social work developing social service plans for select caseloads; investigating abuse and neglect cases; providing crisis intervention; assessing need and delivery of services; arranging for clinical services and/or planning for nursing home care; determining financial eligibility of day care and homemaker schedules; recruiting applicants for foster care and residential day care providers; speaking to the general public and groups; and preparing court reports and testifying in court.

MINIMUM REQUIREMENTS

- Bachelor's degree from an accredited* college or university in a social science.

OR

- Bachelor's degree from an accredited* college or university with a degree in any major and at least 30 semester or 45 quarter hours in social or behavioral science courses. Please submit a college transcript or a list of social or behavioral science courses and hours completed with application.

ADDITIONAL REQUIREMENTS

- On the reverse side of this announcement is a willingness questionnaire. These questions are tasks in which a Social Service Caseworker may be asked to perform. Carefully read each question, then check yes or no as to your willingness to perform the task. If you answer no to any questions, you may wish to reconsider applying for Social Service Caseworker. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the willingness questionnaire attached will not be accepted.
- Applicants must have available, suitable transportation for use on the job.
- Per Alabama Act Number 2000-775, beginning November 1, 2000, persons who apply for child welfare jobs will be subjected to a criminal background investigation prior to employment with the Department of Human Resources.

NOTES

- Applicants may apply for this position during their last semester of college; however, applicants will be required to submit documentation verifying completion of the Bachelor's degree to the hiring agency prior to beginning work.

BENEFITS

- | | |
|--|--|
| • Low-Cost Health/Dental Insurance (Single Coverage) | • Optional Family Coverage (Health/Dental) |
| • Accrue Thirteen Annual Leave Days per Year | • Accrue Thirteen Sick Days per Year |
| • Thirteen Paid Holidays per Year | • Retirement Plan |
| • Flexible Employee Benefit Plans | • Optional Deferred Compensation Plans |

EXAMINATION

- Open-Competitive to all applicants
- Evaluation of Training and Experience as shown on your application

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. Applications will be accepted until further notice.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the State Personnel Department web site or call us at (334) 242-3389 for complete information on our policy for accepting post-secondary and advance degrees.

Revised

Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.

WILLINGNESS QUESTIONNAIRE FOR SOCIAL SERVICE CASEWORKER (50246)

Are you willing and able to:

1. Work in situations where children or adults are deprived of basic living needs (i.e., food, shelter, education, medical services, clothing etc.)? Yes ☐ No ☐
2. Remove children from current living situations for placement in foster care against the wishes of the parents or legal guardians? Yes ☐ No ☐
3. View graphic physical abuse of children or adults? Yes ☐ No ☐
4. Work in high crime areas, sometimes alone? Yes ☐ No ☐
5. Use your personal vehicle to transport clients, children, supplies, or conduct visits? Yes ☐ No ☐
6. Work with persons who are substance abusers? (alcohol and drugs) Yes ☐ No ☐
7. Work in low income housing projects sometimes alone? Yes ☐ No ☐
8. Occasionally work nights and weekends? Yes ☐ No ☐
9. Take verbal abuse without retaliating physically or verbally? Yes ☐ No ☐
10. Visually observe children, clients, or adults for physical signs of deprivation (ie clothing, hygiene, extreme weight loss, etc)? Yes ☐ No ☐
11. Handle large case loads? Yes ☐ No ☐
12. Maintain strict confidentiality of all information to which you have access? Yes ☐ No ☐
13. Serve as a witness in court proceedings? Yes ☐ No ☐
14. Maintain very detailed case notes? Yes ☐ No ☐
15. Work in highly emotional situations and maintain composure? Yes ☐ No ☐
16. Handle a large volume of paperwork? Yes ☐ No ☐
17. Handle the pressure of meeting deadlines? Yes ☐ No ☐

Signature: _____ Social Security Number: _____

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Continuous Announcement

SOCIAL WORKER - 50248

Salary: \$31,488.00 - \$48,924.00
Announcement Date: February 16, 2000
Revised Date: December 12, 2012

JOB INFORMATION

The Social Worker is a permanent full-time position with the Department of Human Resources. Positions are located throughout the state. Employees in this class perform entry level to advanced level service social work by developing a social service plan for a select caseload in child protective services, adult protective services, day care, child and adult foster care, and/or adoptions.

MINIMUM REQUIREMENTS

- Bachelor's degree in Social Work from a social work program accredited by the Council on Social Work Education.
- Eligibility for Licensure as issued by the Alabama Board of Social Work Examiners

ADDITIONAL REQUIREMENTS

- Licensure must be obtained within the probationary period in order to obtain permanent employment.
- Applicants must complete and submit with their applications the willingness questionnaire on the reverse side of this announcement. **Applications without the willingness questionnaire will not be accepted.**
- Applicants must have available, suitable transportation for use on the job.
- Per Alabama Act Number 2000-775, beginning November 1, 2000, persons who apply for child welfare jobs will be subjected to a criminal background investigation prior to employment with the Department of Human Resources.

NOTES

- Applicants may apply for this position during their last semester of college; however, applicants will be required to submit documentation verifying completion of the Bachelor's degree to the hiring agency prior to beginning work.

BENEFITS

- | | |
|--|--|
| • Low-Cost Health/Dental Insurance (Single Coverage) | • Optional Family Coverage (Health/Dental) |
| • Accrue Thirteen Annual Leave Days per Year | • Accrue Thirteen Sick Days per Year |
| • Thirteen Paid Holidays per Year | • Retirement Plan |
| • Flexible Employee Benefit Plans | • Optional Deferred Compensation Plans |

EXAMINATION

- **Open-Competitive** to all applicants
- Evaluation of **Training and Experience** as shown on application

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice.*

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER.

Please refer to the State Personnel Department web site or call us at (334) 242-3389 for complete information on our policy for accepting post-secondary and advance degrees.

Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.

WILLINGNESS QUESTIONNAIRE FOR SOCIAL WORKER (50248)

Are you willing and able to:

1. Work in situations where children or adults are deprived of basic living needs (ie food, shelter, education, medical services, clothing etc.)? Yes ☐ No ☐
2. Remove children from current living situations for placement in foster care against the wishes of the parents or legal guardians? Yes ☐ No ☐
3. View graphic physical abuse of children or adults? Yes ☐ No ☐
4. Work in high crime areas, sometimes alone? Yes ☐ No ☐
5. Use your personal vehicle to transport clients, children, supplies, or conduct visits? Yes ☐ No ☐
6. Work with persons who are substance abusers? (alcohol and drugs) Yes ☐ No ☐
7. Work in low income housing projects sometimes alone? Yes ☐ No ☐
8. Occasionally work nights and weekends? Yes ☐ No ☐
9. Take verbal abuse without retaliating physically or verbally? Yes ☐ No ☐
10. Visually observe children, clients, or adults for physical signs of deprivation (ie clothing, hygiene, extreme weight loss, etc)? Yes ☐ No ☐
11. Handle large case loads? Yes ☐ No ☐
12. Maintain strict confidentiality of all information to which you have access? Yes ☐ No ☐
13. Serve as a witness in court proceedings? Yes ☐ No ☐
14. Maintain very detailed case notes? Yes ☐ No ☐
15. Work in highly emotional situations and maintain composure? Yes ☐ No ☐
16. Handle a large volume of paperwork? Yes ☐ No ☐
17. Handle the pressure of meeting deadlines? Yes ☐ No ☐

Signature: _____ Social Security Number: _____

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Continuous Announcement

SERVICE SUPERVISOR - 50223

Salary: \$35,589.60 - \$53,995.20
Announcement Date: March 3, 2010

JOB INFORMATION

The Service Supervisor is a permanent full-time position with the Department of Human Resources. Positions are located throughout the state. This is supervisory service social work. Employees in this class plan, organize, and supervise child protective services, adult protective services, Medicaid waiver, child and adult foster care, and/or adoption operations within a county Human Resources office.

MINIMUM REQUIREMENTS

- For the promotional register, current permanent status as a Social Worker or Social Service Caseworker with the Department of Human Resources
 - Bachelor's degree from an accredited* four year college or university in any major AND three (3) years of professional social work experience in child protective services, adult protective services, child/adult foster care, and/or adoption operations
- OR
- Bachelor's degree from an accredited* four year college or university AND 30 semester or 45 quarter hours in social or behavioral science courses AND two (2) years of professional social work experience in child protective services, adult protective services, child/adult foster care, and/or adoption operations. Please submit a transcript or list of all social or behavioral science courses completed.

NOTE

- A Masters Degree in Social Work from a social work program accredited* by the Council on Social Work Education will substitute for one year of the required professional experience in child protective services, adult protective services, child/adult foster care, and/or adoption operations.

ADDITIONAL REQUIREMENTS

- For Alabama Act Number 2000-775, beginning November 1, 2000, persons who apply for child welfare jobs will be subjected to a criminal background investigation prior to employment with the Department of Human Resources.
- Applicants must have available, suitable transportation for use on the job

BENEFITS

- | | |
|--|--|
| • Low-Cost Health/Dental Insurance (Single Coverage) | • Optional Family Coverage (Health/Dental) |
| • Accrue Thirteen Annual Leave Days per Year | • Accrue Thirteen Sick Days per Year |
| • Thirteen Paid Holidays per Year | • Retirement Plan |
| • Flexible Employee Benefit Plans | • Optional Deferred Compensation Plans |

EXAMINATION

- Open-Competitive to all applicants and Promotional to current state employees with the Department of Human Resources in the job classes listed above
- An Evaluation of Training and Experience as shown on the application will comprise 90% of the applicant's final score for the promotional register, with the remaining 10% being based on the average of the applicant's service ratings for the last three years. Scores from the Evaluation of Training and Experience will comprise 100% of the final score for the open-competitive register.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice.*

*Individuals currently on the register MUST reapply to remain eligible for employment.
Veteran's credits are NOT allowed on promotional examinations.*

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may not be certified from the register. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-X-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

State of Alabama Personnel Department Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admission into a graduate degree program, State Personnel will accept the degree. In the case of regionally accredited college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). *This must be documented by a letter of acceptance from the regionally accredited school.* State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.

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Continuous Announcement

SENIOR SOCIAL WORK SUPERVISOR - 50224

Salary: \$41,258.40 - \$62,529.60
Announcement Date: May 19, 2004
Revised Date: September 1, 2008

JOB INFORMATION

The Senior Social Work Supervisor is a permanent full-time position with the Department of Human Resources. Positions are located throughout the state. This is advanced supervisory service social work. Employees in this class plan, organize, and supervise difficult child protective services, adult protective services, Medicaid waiver, child and adult foster care, and/or adoption operations within a county Human Resources office.

MINIMUM REQUIREMENTS

- Master's degree in Social Work from a social work program accredited by the Council on Social Work Education
- For the promotional register, current permanent status with the Department of Human Resources as a Social Service Caseworker, Social Worker, Senior Social Worker, Service Supervisor, or Human Resources Program Specialist
- Two years of professional social work experience in child welfare and/or adult services in a public welfare agency

ADDITIONAL REQUIREMENTS

- Applicants must possess licensure as issued by the Alabama Board of Social Work Examiners at or above the LGSW level in order to be considered for this position. Please include this information on the application.
- Per Alabama Act Number 2000-775, beginning November 1, 2000, persons who apply for child welfare jobs will be subjected to a criminal background investigation prior to employment with the Department of Human Resources.
- Applicants must have available, suitable transportation for use on the job.

BENEFITS

- Low-Cost Health/Dental Insurance (Single Coverage)
- Accrue Thirteen Annual Leave Days per Year
- Thirteen Paid Holidays per Year
- Flexible Employee Benefit Plans
- Optional Family Coverage (Health/Dental)
- Accrue Thirteen Sick Days per Year
- Retirement Plan
- Optional Deferred Compensation Plans

EXAMINATION

- Open-Competitive to all applicants and Promotional to current state employees
- An Evaluation of Training and Experience will comprise 95% of the applicant's final score for the promotional register, with the remaining 5% being based on the average of the applicant's service ratings for the last three years. Scores from the Evaluation of Training and Experience will comprise 100% of the final score for the open-competitive register.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. Applications will be accepted until further notice.

*Individuals currently on the register MUST reapply to remain eligible for employment.
Veteran's credits are NOT allowed on promotional examinations.*

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Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-X-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

State of Alabama Personnel Department Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of regionally accredited college coursework (but no degree requirement), State Personnel will accept the coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). *This must be documented by a letter of acceptance from the regionally accredited school.* State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.